

FINANCE & UTILITY COMMITTEE MEETING
Wednesday, May 23, 2018, 6:00 PM

The Committee meeting was called to order at 6:00 p.m. by Mayor Jeff Snoots. Those present included: Mayor Jeff Snoots, Council Member Carroll Jones, Council Member Tom Smith, City Administrator David Dunn, John Dayton, Accountant Rich Marshall, WW Superintendent Pat Hoffmaster, Water Superintendent Matt Campbell, P&Z Administrator Bruce Dell, and Public Works Director John Gerstner.

Museum drain – The drain has been discharging in the City’s sewer system. There was a request for assistance from the City to correct the situation. DPW provided an estimate of \$2,500 to route the drain out to Maryland Ave. Jones stated he wanted to hear how much progress has been made with the funding campaign before agreeing to the City completing the work.

Update on PD/PW building at 811 West Potomac St – Dave stated plans are at the County for site plan approval. Gerstner stated PW crews can complete site work. They would need to rent some equipment they don’t currently have. Plan is still to fund the project with a combination of cash and loans. Waiting for bids to complete detailed plans.

Walnut Street sidewalk – There are parts where there are no sidewalks along Walnut St. resulting in vehicle parking in this area causing pedestrians to walk around vehicles into the street. Suggestion is to make this a “no parking” zone.

FY 19 Budget – Reviewed General, Capital, Water, Waste Water, and CIP funds. Desire to raise Utility rates and reduce Property Tax by \$.02. EDC contracted line moved from \$20,000 to \$35,000. Dave discussed increase in Innovated monthly leases by \$1,700 across all departments. This includes new key card system for WTP, WWTP, and City Hall and network upgrades.

The meeting adjourned at 7:30 pm. Prepared and submitted by Dave Dunn